REGIONAL ADVISORY COUNCIL
RESOURCE SHARING COMMITTEE

MEETING MINUTES

<u>*Attendees*</u>:

Denise Corless	Ed Donnald	Mark Goldstein	Joseph Harzbecker
Cindy White	(*RuthAnn Gildea was unable to attend due to a class conflict*.)		

1. <u>Committee "Kick-off"</u>
- Mark went over Committee's "charge" and thanked everyone for volunteering to help.
- In addition to the Regional Medical Library (RML) Rep, one of the remaining Committee members will act as the leading Network Member Rep (to be decided at a later date.)
- Each meeting will have a "recorder" and each member will have a chance to serve as recorder on a rotation basis. Mark offered to be the recorder for the "kickoff" meeting.
- All committee minutes will be posted to the RML's web site (http://www.nnlm.gov/ner/)
- Next meeting time and place have yet to be determined.

2. <u>Committee's Future Action Items</u>
- Plan for Annual ILL Meeting 2004
- Lend support to the NH / VT Electronic Document Delivery (EDD) project
- Revise document delivery manual
- Review feasibility of RML involvement for e-journal licensing consortia within region

3. <u>DD (Document Delivery) Manual</u>
- Need to convert the manual to a less proprietary format and make it more accessible.
- UCONN inherited the manual when they first received RML contract, and disseminated printed copies of the manual in 1997.
- The DD manual is a compilation of general interlibrary loan (ILL) guidelines, as mandated by the National Library of Medicine (NLM).
- Guidelines were initially set forth to help NLM establish and maintain library groups.
- In absence of guidelines, people make own connections and establish their own rules.
- The manual will be reviewed by the Regional Advisory Council's Resource Sharing Committee (RAC-RS); Mark will be responsible for incorporating the final updates.

4. <u>Annual ILL Meeting</u>
- Need to schedule Meeting: [a.] late enough to avoid inclement weather; [b.] early enough to avoid overlap with the Medical Library Association's annual conference; and [c.] free from conflict with school vacation week.
- Need to come up with a theme for next ILL Meeting held in early spring each year.
- <u>Suggestions</u>: topic of "Copyright" -- librarians have chosen to make copies of printed material instead of scanning, to hold on to existing copyright laws. These laws often get overridden by legal wording in e-journal licensing contracts.
- <u>Suggestion</u>: topic of "Digital senders" – what to buy, the need to educate Information Technology (IT) staff and how IT departments may be unaccustomed with libraries introducing new technology.
- <u>Suggestion</u>: topic of "Statistics" – there's been a drop in ILL activity and printed material usage stats due to the introduction of linking programs (such as NLM's LinkOut program providing full-text access to journal articles via the PubMed database.) Perhaps we could expand out the topic to include access via weblogs (such as MLAnet). While certain e-journal publishers have been unwilling to release usage stats, there are global examples (such as the "Counter Project" in Europe, the UK's collaboration with BioMed Central, and Germany's collaboration with Ovid) where publishers and libraries have agreed to release stats in accordance with an established standard. Usage stats are needed by both small hospitals and larger academic libraries alike, so the topic would have wide appeal at the Annual ILL Meeting.